



Missouri Association of Educational Office Professionals

Department of Missouri State Teachers' Association
Affiliate of National Association of Educational Office Professionals
www.maeop.net



February, 2014

Dear MAEOP Members:

Please join us at the 64th Annual MAEOP Spring Workshop to be held on April 3-5, 2014 at the DoubleTree by Hilton Hotel, Chesterfield, Missouri. Room reservations must be made directly to the DoubleTree by Hilton Hotels - \$99 (Double/King) plus tax per night at 636-532-5000 or 1-800-222-8733. Deadline for the group rate is March 7, 2014. Please make your hotel reservations early because the hotel is experiencing a busy weekend during our stay. Plan to arrive on Thursday night and fellowship/network with old friends and meet new ones.

Our theme is “Keys to Unlock Doors to Success”. During the spring workshop, we will experience excellent speakers and presenters. Unlock the doors to many opportunities to network with fellow office professionals and pick up a few tips to enhance your skills. Workshops include “Keeping it Legal” with Kelli Hopkins, Attorney for the Missouri School Boards Association; “Emotional Wellness” with Molly Dwyer-Simonsen, a licensed professional counselor for SSM Behavioral Health; Positively “Amazing” Communications with Dr. Gina Bueneman-Cooper, training specialist with Cooper Management Training & Consulting; and “Bang, bang – Was that a shot I heard?” with Justin Sparks, Corey Zavorka and Mike Fumagalli with the St. Louis County Tactical Operations Unit.

The executive board meeting will be held on Thursday evening and anyone can attend the session to get a heads-up on what our organization is all about. The schedule for Friday will include four power packed workshops and the day will end with our Friday night banquet filled with good food, fun and entertainment. Saturday will be our business meeting and we will adjourn at 11 a.m.

Enclosed is the workshop registration packet. Registration deadline is March 28, 2014 but we hope you will register today. Please share this information with your colleagues and invite someone that has not attended before. We look forward to seeing you at the “Keys to Unlock Doors to Success” workshop in Chesterfield, Missouri on April 3-5, 2014.

Sincerely,

2014 MAEOP Spring Workshop Co-Chairs

*Angela Harden
Carol McCauley*